

Credit Application

1. Please (X) the account type you will be applying for.
2. Attach your initial order. Initial order must be attached or application cannot be processed.
3. Initial order minimum is \$300 net of discount for US and Canada, and \$2,500 for accounts outside of the US and Canada.
4. If applicable, you must also attach your state sales and use tax certificate.

Account Type

Bookstore (retail business whose main source of income is from sales of books)

Traditional Bookstore Christian Bookstore
 CBA Marketing Group Member (must be a member of Munce, Parable, or Covenant)
 Munce Parable Covenant

Wholesale Bookseller (Business that sells primarily books to other businesses)

Traditional Bookseller Christian Bookseller

Specialty Retail (non retail business or retail business not specializing in books)

Retailer Wholesale Distributor

Christian Gift Shop (a retail gift shop looking to primarily order Christian titles)

Church

Non-Profit Ministry

International (Billing outside the US and Canada)

Retailer Wholesale Distributor

Academic Organization

Private School Public School
 Charter School College or University
 Other

Author

HarperCollins HarperCollins Christian HarperCollins Canada

Other (please explain your business or organization below)

Credit Application

Bill to Information		Ship to Information	
Legal Name		Legal Name	
DBA		DBA	
Address		Address	
City		City	
State/Country	Zip Code	State/Country	Zip Code
Phone	Fax	AP Contact Person	
Web Address		Phone	Fax
Years in Business		Email	
Sole Proprietor	Partnership	Ltd. Partnership	Corporation
			Institution
Returnable	Nonreturnable	Requested Credit Line	

Terms and Conditions

- HarperCollins Publishers reserves the right to review, at any time, Credit Policies & Terms of Sale, and to make changes, at its
- Accounts desiring credit accommodations in excess of \$10,000 are required to submit their most recent financial statements. This information will be required periodically. Financial information received is for internal use by individuals "having a need to know", for purposes pertaining to the extension of credit. Financial information will be held in strict confidence and is in no way communicated to sources outside of HarperCollins Publishers.
- HarperCollins Publishers terms of sale are net 30 days from date of invoice with payment expected at that time. In the event that payment is not received in accordance with the aforementioned terms, orders may be subject to "credit hold" until such time as payment has been received by HarperCollins Publishers.
- All claims are to be made in writing within 30 days from receipt of goods.
- Should it become necessary to place the account for collection, the applicant company will bear all costs and penalties incurred by HarperCollins Publishers in the satisfaction of the debt.
- The applicant, through the execution of this document, grants HarperCollins Publishers and its/or subsidiaries, a purchase money security interest in all inventory/product identified as "HarperCollins" and/or "Zondervan" and in all proceeds thereof.
- The applicant company agrees and gives its permission for banking and /or trade credit information, necessary for the extension of credit, to be released to "HarperCollins Publishers".

Officer's Name _____
Officer's Title _____
Officer's Signature _____
Date _____

UNIFORM SALES & USE TAX CERTIFICATE - MULTIJURISDICTION

The issuer and the recipient have the responsibility of determining the proper use of this certificate under applicable laws in each state, as these may change from time to time.

Issued to Seller: HarperCollins Publishers
 53 Glenmaura National Blvd Suite 300
 Moosic, PA 18507-2132

I certify that _____
 (Name and Address of Business)

is engaged as a registered _____
 Wholesaler _____
 Retailer _____
 Manufacturer _____
 Seller (California) _____
 Other (Specify) _____

Account Number _____

and is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a of a new product or service¹ to be resold, leased, or rented in the normal course of business. We are in the business of wholesaling, retailing, manufacturing, leasing (renting) the following:

Description of Business: _____
 General description of tangible property or taxable services to be purchased from the seller: _____

State Registration	Seller's Permit, or ID Number	State Registration	Seller's Permit, or ID Number
Alabama	_____	Alaska	_____
Arizona	_____	Arkansas	_____
California	_____	Colorado	_____
Connecticut	_____	District of Columbia	_____
Florida	_____	Georgia	_____
Hawaii	_____	Idaho	_____
Illinois	_____	Indiana	_____
Iowa	_____	Kansas	_____
Kentucky	_____	Louisiana	_____
Maine	_____	Maryland	_____
Massachusetts	_____	Michigan	_____
Minnesota	_____	Mississippi	_____
Missouri	_____	Nebraska	_____
Nevada	_____	New Jersey	_____
New Mexico	_____	New York	_____
North Carolina	_____	North Dakota	_____
Ohio	_____	Oklahoma	_____
Pennsylvania	_____	Rhode Island	_____
South Carolina	_____	South Dakota	_____
Tennessee	_____	Texas	_____
Utah	_____	Vermont	_____
Virginia	_____	Washington	_____
West Virginia	_____	Wisconsin	_____
Wyoming	_____		

I further certify that if any property or service so purchased tax free is used or consumed by the firm as to make it subject to a Sales or Use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform the seller for added tax billing. This certificate shall be a part of each order which we may hereafter give to you, unless otherwise specified, and shall be valid until canceled by us in writing or revoked by the city or state. Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter.

Authorized Signature _____
 (Owner, Partner or Corporate Officer)
Title _____
Date _____